

# FOR 1<sup>st</sup> CYCLE OF ACCREDITATION

# SRI GANESH COLLEGE OF ARTS AND SCIENCE

KAMARAJ NAGAR COLONY, AMMAPET, 636014 www.ganeshcollege.in

SSR SUBMITTED DATE: 30-08-2024

#### **Submitted To**

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

August 2024

#### 1. EXECUTIVE SUMMARY

#### 1.1 INTRODUCTION

Sri Ganesh College of Arts & Science (SGCAS), Salem, founded on August 31, 2004, by the Sri Ganesh Educational Charitable Trust, is a vibrant and rapidly growing educational institution in Salem, Tamil Nadu. Affiliated with Periyar University, Salem, SGCAS has been steadily expanding its academic offerings and facilities since its inception. The college is nestled in the picturesque landscape of Ammapet along NH 79, providing a stimulating learning environment amidst hillocks and plains. Established with the aim of offering quality education to the people of Salem and its surroundings, SGCAS embodies its motto "Learn, Rise, Excel" as it continues to evolve and enhance its educational programs. Under the dynamic leadership of Chairman Thiru. M. Arumugam and Correspondent Thiru. M. Thangavel, the institution has shown remarkable progress since its beginnings. What started with five core courses has now blossomed into a comprehensive academic portfolio of 23 courses, including 17 undergraduate and 6 postgraduate programs, catering to a diverse range of educational needs and aspirations. This expansion reflects SGCAS's commitment to providing a wide array of educational opportunities and its responsiveness to evolving academic and industry demands. Today, SGCAS boasts a thriving 5.31-acre campus with a built-up area of 4461 square meters, featuring 9 well-equipped laboratories and comfortable hostel facilities to support its burgeoning student body of 1230. The college's rapid growth and diversification of courses reflect its dedication to fostering creative thinking, promoting continuous education, and consistently raising academic standards. SGCAS's mission focuses on nurturing the holistic development of its students across various disciplines, preparing them for future leadership roles and meaningful contributions to society.

Looking to the future, Sri Ganesh College of Arts & Science has charted an ambitious course for its continued development, underscoring its dedication to growth and excellence. Within the next five years, the institution aims to achieve autonomous status, which would grant greater flexibility in academic planning and administration while maintaining its affiliation with Periyar University. The long-term aspiration, spanning 15 years, is even more bold: SGCAS envisions transforming into a comprehensive multidisciplinary institution, with plans to expand its student strength significantly to accommodate 15,000 learners across an even broader range of disciplines, building upon its current diverse offering of 23 courses. To realize these goals, the college is actively investing in expanding its infrastructure, strengthening partnerships with local industries, enhancing faculty expertise, and broadening opportunities for student growth through innovative activities and community engagement initiatives. From its promising beginnings in 2004 to its current status as a multi-faceted institution, SGCAS has the potential for growth and innovation in higher education. As it progresses towards autonomy, national recognition, and ultimately (deemed to be) university status, SGCAS remains dedicated to its core mission of nurturing innovative thinkers and lifelong learners, poised to make significant contributions to the educational landscape of Salem, Tamil Nadu, and potentially, the nation at large.

#### Vision

To be an eminent center of learning that cultivates innovative thinkers and lifelong learners, driving positive change in society through excellence in education

#### Mission

To foster creative thinking and promote continuous education and skill development with diverse programs and workshops.

To support the intellectual, emotional, and personal growth of students to prepare them as accomplished leaders.

To maintain high academic standards with rigorous, up-to-date curricula reflecting the latest advancements and industry needs.

### 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

#### **Institutional Strength**

Sri Ganesh College of Arts & Science demonstrates numerous strengths that position it as a growing force in the educational landscape of Salem:

- Affordable Education: SGCAS offers low tuition fees, making quality higher education accessible to a broader segment of the population.
- Dynamic Faculty: SGCAS boasts a team of young, energetic teachers who bring fresh perspectives and innovative teaching methods to the classroom. Their enthusiasm and dedication contribute significantly to the vibrant learning environment.
- Quality of Teaching: The college prides itself on delivering high-quality education. This is achieved through a combination of well-designed curricula, effective teaching methodologies, and a focus on practical, industry-relevant skills.
- Decentralized Decision Making: The college's management structure allows for decentralized decision-making, promoting agility, responsiveness, and the incorporation of diverse perspectives in institutional governance.
- Professional Management: SGCAS benefits from professional management practices, ensuring efficient operations and strategic planning for the institution's growth and development.
- Modern Infrastructure: The college offers state-of-the-art facilities, including well-equipped laboratories and a comprehensive library with adequate physical and e-resources.
- ICT Integration: By leveraging Information and Communication Technology (ICT) tools, SGCAS creates engaging learning environments that cater to diverse learning styles and prepare students for a technology-driven world.
- Soft Skills Development: The college prioritizes soft skill development through dedicated courses, recognizing the importance of these skills in today's job market.
- Mentor-Mentee System: An effective mentor-mentee system provides personalized guidance to students, supporting their academic and personal growth.
- Extracurricular Focus: Excellent facilities for sports, cultural activities, and wellness promote a balanced lifestyle and foster community engagement among students.
- Strong Placement Record: Graduates from SGCAS have good placement opportunities, receiving appreciation from recruiting companies for their skills and securing decent salary packages.
- Social Responsibility: Active student participation in NSS, NCC and SCOUT activities instills a sense of social responsibility and service orientation in students.
- Qualified Support Staff: Qualified and experienced non-teaching staff ensure the smooth operation of the college, contributing to an efficient learning environment.
- Free Transportation: The provision of free transportation for all students is a unique strength,

- eliminating a significant barrier to education for many students, especially those from rural areas.
- Sports Excellence: The college has a strong focus on sports activities, with particular prowess in Kabaddi and Volleyball. This emphasis on physical education contributes to the holistic development of students.

#### **Institutional Weakness**

While SGCAS demonstrates many strengths, there are areas that present opportunities for improvement:

- Campus Size: The relatively small campus size may limit expansion possibilities and the development of additional facilities.
- Faculty Experience: While the young faculty brings energy and fresh perspectives, there may be a lack of long-term experienced educators in some areas.
- Research and Consultancy: There is a noticeable absence of government-funded research and consultancy projects, which could enhance the institution's academic profile and industry connections.
- Research Output: The number of publications in UGC CARE List journals is currently low, indicating a need for increased focus on research activities.
- Student Diversity: There is limited enrollment from other states and countries, which could broaden the cultural and educational experience for all students.

#### **Institutional Opportunity**

SGCAS is well-positioned to capitalize on several opportunities for growth and development:

- Course Expansion: There is a growing demand for new courses among students, presenting an opportunity for SGCAS to diversify its academic offerings and attract a wider student base.
- Industrial Growth: The rapid industrial development in Salem and nearby towns offers opportunities for industry partnerships, internships, and enhanced job placement for graduates.
- Economic Development: The overall economic growth in the region can be leveraged to attract more students and potentially increase resources for the institution.
- Research Enhancement: There's significant potential to step up research activities, which could boost the college's academic reputation and attract funding.
- Skill-Oriented Programs: Organizing more skill-oriented and training programs can enhance students' employability and attract industry partnerships.
- Technology Integration: Further integration of technology in teaching and administration can improve efficiency and prepare students for the digital workplace.
- Community Engagement: Expanding community outreach programs can strengthen the college's local ties and contribute to regional development.
- Alumni Network: Developing a strong alumni network can create opportunities for mentorship, placements, and potential donations.
- Collaborative Projects: Initiating more collaborative research projects with other institutions or industries can enhance the college's research profile.
- International Partnerships: Exploring international partnerships could broaden the college's reach and provide global exposure to students.

#### **Institutional Challenge**

SGCAS faces few challenges that it must navigate to continue its growth trajectory:

- Student Demographics: Many students come from rural areas and economically challenged backgrounds, necessitating additional support systems.
- Competitive Landscape: The college faces competition from other institutions, requiring continuous improvement to maintain its market position.
- Regulatory Compliance: Adhering to government regulations while managing financial sustainability is a significant challenge, especially in a highly regulated education sector.
- Funding Limitations: The self-financing status restricts access to government funding for research and outreach activities, potentially limiting growth in these areas.
- Collaborations: As a smaller institution, SGCAS faces challenges in establishing collaborations with major industrial units, companies, and top educational and research institutions.

#### 1.3 CRITERIA WISE SUMMARY

#### **Curricular Aspects**

Sri Ganesh College of Arts & Science (SGCAS) is committed to ensuring effective curriculum planning and delivery through a well-structured and documented process. The institution has established a comprehensive academic calendar aligned with the university's schedule, outlining key academic activities, including the total number of working days, holidays, admission process timeline, and tentative dates for examinations. This proactive planning enables students and faculty to manage their commitments effectively.

Curriculum planning at SGCAS is a collaborative process, with faculty members actively contributing to curriculum design and development. Many faculty members serve on university bodies like the Board of Studies and the Academic Council. The curriculum is carefully structured to include core and elective subjects, interdisciplinary choices, and additional components such as projects, internships, and practical training, all in alignment with NEP guidelines. This ensures that the curriculum remains relevant, rigorous, and responsive to industry needs and academic standards. The college places significant emphasis on continuous internal assessment, which is seamlessly integrated into the curriculum delivery process. This ongoing evaluation includes class tests, assignments, viva-voce, projects, presentations, class participation, and attendance assessments. These diverse methods provide students with continuous feedback, enabling them to monitor their learning progress and fostering their overall academic development.

SGCAS prioritizes student support, with dedicated class teachers identifying and assisting slow learners through remedial classes and additional study materials. Regular progress reports and frequent parent-teacher meetings further enhance communication and collaboration between students, faculty, and parents. The institution's commitment to documentation is evident in the meticulous records maintained for curriculum planning and delivery. This includes detailed syllabi, course outlines, assessment criteria, and rubrics, which serve as valuable references for faculty, students, and external stakeholders. These measures ensure a structured framework for managing academic activities, monitoring student progress, and maintaining quality in teaching and learning.

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#### **Teaching-learning and Evaluation**

At Sri Ganesh College of Arts & Science, the educational experience revolves around student-centric teaching methods designed to make learning dynamic and engaging. The college emphasizes experiential learning through internships, practical laboratory sessions, field trips, eco-tours, and industrial visits, which help students connect theoretical knowledge with real-world applications. Additionally, students benefit from seminars, live conferences, and webinars that provide exposure to experts and deepen their understanding of both theoretical and practical concepts. Participative learning methods are integral to the college's approach, encouraging active student involvement and collaboration. Assessments include assignments, presentations, and group tasks, fostering teamwork and critical thinking. The curriculum also incorporates brainstorming sessions, quiz competitions, and exhibitions, making learning interactive and memorable. Students are encouraged to participate in club activities, role-plays, and debates to enhance their communication and problem-solving skills.

The college employs a transparent and efficient internal and external assessment system. Internal assessments are a mix of assignments, attendance, and tests, with a structured schedule communicated to students in advance. The Examination Cell ensures the integrity of assessments, while a timely grievance redressal system addresses any issues related to internal and external evaluations. Students can apply for re-evaluation or supplementary exams if needed, ensuring fairness and opportunities for improvement. Programme Outcomes (POs) and Course Outcomes (COs) are clearly defined and displayed on the college website and notice boards. Developed with input from the Internal Quality Assurance Cell (IQAC), these outcomes align with academic standards and industry needs. The college integrates POs and COs into its curriculum and employs diverse teaching methods to achieve them. A comprehensive evaluation system assesses attainment levels through internal and external assessments, considering academic performance and real-world readiness. Continuous feedback and improvement mechanisms support the college's commitment to high academic standards and transparency.

#### Research, Innovations and Extension

Sri Ganesh College of Arts & Science has fostered a vibrant ecosystem that supports innovation and the Indian Knowledge System (IKS) through its Research Promotion Policy, Institution's Innovation Council (IIC), and Entrepreneurship Development Cell (EDC). The college promotes creativity and entrepreneurship by providing resources and mentorship to transform innovative ideas into viable ventures. It also emphasizes Intellectual Property Rights (IPR) through workshops and seminars. The newly established IRP cell further supports research pursuits. In the past five years, the college has engaged in impactful extension activities that address social issues and enhance students' holistic development. Through initiatives by NSS, YRC, and other teams, the college has promoted environmental sustainability with tree plantation drives, safety awareness through Helmet Rallies, and health education via Anti-Drug campaigns and hygiene initiatives. Electoral Awareness Programs have also encouraged civic responsibility among students. The college's efforts in community service have been recognized with awards such as the District Collector's honor for World AIDS Day awareness in 2019 and commendations from the Salem Corporation for social issue awareness in 2020. It received the ISO 9001:2015 certification in 2021 and 2024, and the "Best College Amenities Award" from the Nature Science Foundation in 2024, highlighting its commitment to quality and student welfare. These recognitions reflect the college's dedication to making a significant impact on both its local community and educational standards.

#### **Infrastructure and Learning Resources**

Sri Ganesh College of Arts & Science exemplifies academic excellence with its advanced infrastructure and comprehensive facilities that support a rich educational experience. The college boasts 65 well-equipped classrooms, including 25 smart classrooms with cutting-edge technology and Google Classroom integration, enhancing dynamic teaching and interactive learning. The institution supports a diverse array of disciplines with nine specialized laboratories in fields like Computer Science, Biotechnology, and Chemistry, featuring 255 computers and high-speed 200 Mbps internet for intensive research and practical applications. Beyond academics, the college emphasizes extracurricular engagement through its Fine Arts Club, Cultural Club, and Sports Club. The campus includes spaces for cultural events and performances, along with extensive sports facilities for both indoor and outdoor activities, promoting physical fitness and teamwork. Health and wellness are also prioritized with a modern yoga center and a fully-equipped gymnasium. The Seminar Hall serves as a central venue for larger events, including conferences and guest lectures, enriching the intellectual and cultural life of the college. The library, a vital academic resource, spans 2,500 square feet and is equipped with 10 computers for digital access. It features over 6,000 books, 21 national journals, 4 international journals, and 1,336 e-sources through DelNet. The library is transitioning to full automation to improve efficiency in cataloging and access. In IT, the college has enhanced its facilities with 255 high-performance computers and upgraded its internet bandwidth to 200 Mbps. Recent improvements include smart classrooms with LCD projectors, high-quality printers, biometric instruments, and other essential devices. This ongoing modernization and emphasis on digital literacy ensure that students and faculty are well-prepared for a technology-driven world, supporting both academic and administrative functions.

#### **Student Support and Progression**

Sri Ganesh College also provides robust placement support and career guidance through dedicated programs. The Career Services Cell offers resume writing workshops, interview preparation, and job placement assistance, helping students secure employment opportunities. Also, the college supports students' progression to higher studies by providing guidance on applications and scholarships. Established on July 10, 2024, the Alumni Association plays a crucial role in the institution's growth. It connects graduates across various fields, fostering networking, career development, and personal growth. The association supports current students by facilitating internships, providing mentorship, and contributing to curriculum development through feedback. Alumni also contribute to the college's development through financial and non-financial support, enhancing the educational environment and infrastructure. The association's activities, including annual gatherings and mentorship programs, reinforce a strong sense of community and loyalty among alumni, benefiting both current students and the institution as a whole.

#### Governance, Leadership and Management

Sri Ganesh College of Arts & Science is led by visionary leadership that aligns with its mission to foster innovative thinking and lifelong learning. The college aims to become a leading center of education by implementing the National Education Policy (NEP) and developing a strategic Institutional Perspective Plan, divided into three phases. Initially, SGCAS aims to achieve NAAC A+ accreditation and autonomy by 2025. Over the next decade, it plans to enhance its national reputation through interdisciplinary programs and increased research output. By 2040, the college envisions transitioning to a Deemed University with advanced infrastructure and a focus on entrepreneurship. The college's strategic plan includes launching new academic programs, upgrading infrastructure, and boosting research and innovation. SGCAS also emphasizes decentralized governance, involving various stakeholders in decision-making to align with its vision and mission. The institution supports staff development through a structured performance appraisal system, career

progression opportunities, and welfare measures such as health insurance and wellness programs. SGCAS maintains financial integrity through regular internal and external audits, ensuring transparent management of funds from diverse sources. The Internal Quality Assurance Cell (IQAC) is instrumental in implementing quality assurance strategies, enhancing academic and administrative practices, and promoting research and innovation. The IQAC's initiatives include developing quality manuals, organizing faculty development workshops, and integrating technology to improve operational efficiency. Through these efforts, SGCAS is committed to continuous improvement and excellence in education.

#### **Institutional Values and Best Practices**

Sri Ganesh College of Arts & Science demonstrates an unwavering commitment to inclusivity and accessibility in education. Recognizing the barriers faced by economically disadvantaged students and exceptional athletes, the college launched the Comprehensive Scholarship Initiative in 2016. This initiative aims to make higher education accessible to students from diverse economic backgrounds while nurturing academic excellence and supporting athletic talent. It comprises three key components: merit-based academic scholarships that cover 25% to 100% of tuition fees based on performance; sports excellence scholarships for outstanding athletes, which provide tuition coverage and access to advanced training facilities; and need-based financial aid for students from economically weaker sections, ensuring that financial constraints do not impede educational opportunities. Managed by a dedicated scholarship committee, the initiative has successfully supported over 4,000 students since its inception, with more than 50% of new enrollments receiving financial assistance annually. In addition to the scholarship program, SGCAS introduced the Free Bus Service in 2004 to address transportation challenges faced by students, particularly those from rural areas. This initiative enhances accessibility for economically disadvantaged students and promotes gender equality by providing safe travel options for female students. Operating 25 buses across various routes, the program has achieved remarkable success, with over 95% of students utilizing the service. Besides, SGCAS prioritizes sustainability through its Green Campus Initiative, which aligns with several United Nations Sustainable Development Goals (SDGs). This initiative includes biodiversity enhancement, renewable energy use, and water conservation practices. Through these comprehensive efforts, SGCAS fosters a supportive educational atmosphere that empowers all students to achieve their full potential, underscoring its role as a leader in educational excellence and social responsibility.

# 2. PROFILE

# 2.1 BASIC INFORMATION

Name and Address of the College			
Name	SRI GANESH COLLEGE OF ARTS AND SCIENCE		
Address	KAMARAJ NAGAR COLONY, AMMAPET,		
City	SALEM		
State	Tamil Nadu		
Pin	636014		
Website	www.ganeshcollege.in		

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	A Vimalathithan	0427-2242999	9003655253	-	principal.ganeshcol lege@gmail.com
IQAC / CIQA coordinator	M Ramasamy	0427-	9942124122	-	sgcasnaac@gmail.c om

Status of the Institution	
Institution Status	Self Financing

Type of Institution		
By Gender	Co-education	
By Shift	Regular Day	

Recognized Minority institution	
If it is a recognized minroity institution	No

<b>Establishment Details</b>		

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State	University name	Document
Tamil Nadu	Periyar University	<u>View Document</u>

Details of UGC recognition				
Under Section Date View Document				
2f of UGC				
12B of UGC				

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)					
Statutory Regulatory Authority	Recognition/Appr oval details Instit ution/Department programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks	
No contents					

Recognitions		
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No	
Is the College recognized for its performance by any other governmental agency?	No	

Location and Area of Campus						
Campus Type Address Location* Campus A				Built up Area in sq.mts.		
Main campus area	KAMARAJ NAGAR COLONY, AMMAPET,	Urban	5.3	4161		

# 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Pro gramme/Co urse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil,Ta mil	36	HIGHER SE CONDARY	Tamil	66	40
UG	BA,English, English	36	HIGHER SE CONDARY	English	132	4
UG	BA,History, History	36	HIGHER SE CONDARY	English	66	21
UG	BCA,Compu ter Science,C omputer Application	36	HIGHER SE CONDARY	English	176	53
UG	BSc,Comput er Science,C omputer Science	36	HIGHER SE CONDARY	English	132	62
UG	BSc,Biotech nology,Biote chnology	36	HIGHER SE CONDARY	English	44	23
UG	BSc,Electron ics And Com munucation, Electronics and Commun ication	36	HIGHER SE CONDARY	English	44	26
UG	BSc,Mathem atics,Mathem atics	36	HIGHER SE CONDARY	English	66	1
UG	BSc,Physics, Physics	36	HIGHER SE CONDARY	English	40	0
UG	BSc,Chemist ry,Chemistry	36	HIGHER SE CONDARY	English	88	9
UG	BSc,Microbi ology,Microb iology	36	HIGHER SE CONDARY	English	88	39
UG	BSc,Geology ,Geology	36	HIGHER SE CONDARY	English	44	0

UG	BBA,Manag ement,Busine ss Administr ation Computer Applications	36	HIGHER SE CONDARY	English	132	0
UG	BBA,Manag ement,Busine ss Administr ation	36	HIGHER SE CONDARY	English	66	27
UG	BCom,Com merce,Comm erce	36	HIGHER SE CONDARY	English	198	30
UG	BCom,Com merce,Comp uter Applications	36	HIGHER SE CONDARY	English	330	71
PG	MA,English, English	24	UNDER GRADUATE	English	40	4
PG	MSc,Comput er Science,C omputer Science	24	UNDER GRADUATE	English	33	6
PG	MSc,Biotech nology,Biote chnology	24	UNDER GRADUATE	English	33	3
PG	MSc,Mathem atics,Mathem atics	24	UNDER GRADUATE	English	40	6
PG	MSc,Chemist ry,Chemistry	24	UNDER GRADUATE	English	33	8
PG	MCom,Com merce,Comm erce	24	UNDER GRADUATE	English	40	7

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Profe	Professor				ciate Pro	ofessor	or Assista			ant Professor	
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				70			
Recruited	0	0	0	0	0	0	0	0	34	36	0	70
Yet to Recruit	0	,	•		0	•			0	·	'	•

Non-Teaching Staff								
	Male	Female	Others	Total				
Sanctioned by the UGC /University State Government				0				
Recruited	0	0	0	0				
Yet to Recruit				0				
Sanctioned by the Management/Society or Other Authorized Bodies				24				
Recruited	0	0	24	24				
Yet to Recruit				0				

Technical Staff								
	Male	Female	Others	Total				
Sanctioned by the UGC /University State Government				0				
Recruited	0	0	0	0				
Yet to Recruit				0				
Sanctioned by the Management/Society or Other Authorized Bodies				0				
Recruited	0	0	0	0				
Yet to Recruit				0				

# **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	5	0	7
M.Phil.	0	0	0	0	0	0	16	17	0	33
PG	0	0	0	0	0	0	11	13	0	24
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers											
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0	
Ph.D.	0	0	0	0	0	0	0	0	0	0	
M.Phil.	0	0	0	0	0	0	0	0	0	0	
PG	0	0	0	0	0	0	0	0	0	0	
UG	0	0	0	0	0	0	0	0	0	0	

Details of Visting/Guest Faculties							
Number of Visiting/Guest Faculty	Male	Female	Others	Total			
engaged with the college?	0	0	0	0			

 $Provide \ the \ Following \ Details \ of \ Students \ Enrolled \ in \ the \ College \ During \ the \ Current \ Academic \ Year$ 

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	896	0	0	0	896
	Female	292	0	0	0	292
	Others	0	0	0	0	0
PG	Male	19	0	0	0	19
	Female	23	0	0	0	23
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years								
Category		Year 1	Year 2	Year 3	Year 4			
SC	Male	99	168	153	105			
	Female	32	62	78	65			
	Others	0	0	0	0			
ST	Male	25	52	36	23			
	Female	6	8	9	1			
	Others	0	0	0	0			
OBC	Male	222	356	387	275			
	Female	53	96	138	87			
	Others	0	0	0	0			
General	Male	1	2	2	4			
	Female	2	2	0	1			
	Others	0	0	0	0			
Others	Male	0	0	0	0			
	Female	0	0	0	0			
	Others	0	0	0	0			
Total	·	440	746	803	561			

# Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:

Sri Ganesh College of Arts & Science, Salem stands at the forefront of embracing the multidisciplinary and interdisciplinary vision outlined in the National Education Policy (NEP). As an institution committed to holistic student development, our college has strategically positioned itself to meet the evolving demands of higher education in India. At the core of our approach lies a diverse academic portfolio that spans both arts and sciences. This foundational diversity allows students to explore connections between traditionally distinct fields, fostering a more comprehensive understanding of complex real-world issues. The college's adoption of the CBCS further empowers students to craft a personalized educational journey that aligns with their interests and career aspirations. Recognizing the limitations of a rigid curriculum in a rapidly changing world, the college has proactively introduced a range of add-on courses, certificate programs, and value-added courses. These offerings are carefully designed to complement the core curriculum prescribed by Periyar University, bridging the gap between traditional academic knowledge and practical, industry-relevant skills. These courses emphasize experiential learning, critical thinking, and effective communication - all crucial components highlighted in the NEP. The college actively encourages students to participate in research projects, internships, and community outreach programs that require the application of knowledge from multiple disciplines. This approach not only enhances the students' ability to solve complex problems but also instills a sense of social responsibility - another key aspect of the NEP's vision. The college's focus on competency-based assessment aligns closely with the NEP's emphasis on learning outcomes. By evaluating students based on their ability to apply knowledge in practical scenarios, our institution ensures that its graduates are well-prepared for the challenges of the professional world. Moreover, we have created a flexible academic environment where students can choose from a variety of programme-based elective papers and non-major electives. This system allows for a truly interdisciplinary education, enabling students to gain insights from diverse fields and develop a more holistic perspective.

2. Academic bank of credits (ABC):

Our institution, affiliated with Periyar University, is

committed to implementing the key directives of the National Education Policy (NEP) 2020, particularly the Academic Bank of Credits (ABC) system. As part of our affiliation, we adhere to the courses, syllabus, and regulations set forth by Periyar University. The NEP's introduction of the ABC system is a significant step towards modernizing higher education by promoting flexibility, student mobility, and a more personalized learning experience. Our college has taken proactive measures to ensure that students are well-prepared for this transition. All students have been encouraged to enroll in online courses offered by recognized open learning platforms such as SWAYAM. In alignment with university directives, each student has registered for the ABC, which serves as a digital repository for accumulating, transferring, and redeeming credits. Though this system has not yet been implemented in a fullfledged manner, it is expected to enable students to have greater control over their educational journey, allowing them to tailor their degree programs to their individual needs and career goals. By integrating ABC, our institution not only facilitates the seamless transfer of credits across institutions but also focuses on outcome-based assessment and competency-based education. These efforts underscore our commitment to providing a robust and flexible educational framework that aligns with the evolving demands of the global education landscape. Sri Ganesh College is dedicated to ensuring that all students benefit from the opportunities presented by the ABC system, thereby enhancing their academic and professional prospects.

#### 3. Skill development:

Sri Ganesh College of Arts & Science, is actively aligning its educational framework with the objectives of the National Education Policy (NEP) 2020, particularly in the area of skill development. The college is dedicated to fostering a learning environment that equips students with both technical and soft skills necessary to thrive in the global job market. Our institution has embraced the Outcome Based Education (OBE) Curriculum for both undergraduate and postgraduate programs. This framework is designed to translate academic research into practical innovations that contribute to socioeconomic development. Through initiatives like the SWAYAM platform, students are offered

opportunities to enhance their skills in various domains, including Tally, Artificial Intelligence (AI), and Computer Applications. SGCAS places significant emphasis on skill development activities through established schemes such as the NAAN Mudhalvan Scheme by the Tamil Nadu government, the Institution's Innovation Council, and the Entrepreneurship Development Cell. These initiatives provide students with sector-specific training, preemployment preparation, and a range of allied activities that are crucial for their professional growth. To further enhance students' skills, the college regularly organizes seminars, workshops, and value-added certification courses. Teaching methodologies, including role play, case studies, live projects, and group discussions, are employed to develop students' decision-making, analytical, and problem-solving skills. Further, fieldwork, industrial visits, and project work are integrated into the curriculum to provide hands-on experience. Our institution benefits from the flexibility to choose from a variety of curriculum options, skill enhancement modules, and value-added courses, ensuring a wellrounded education that meets the evolving demands of the job market. Through these efforts, the college is committed to producing graduates who are not only academically proficient but also well-equipped with the skills needed to succeed in their careers.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Sri Ganesh College of Arts & Science is actively aligning its curriculum with the National Education Policy (NEP) 2020 by integrating the Indian Knowledge System (IKS) into its teaching and learning processes. This integration aims to preserve and promote India's rich cultural heritage while providing students with a holistic and well-rounded education. One of the key strategies adopted by the college is the inclusion of bilingual teaching methodologies. By offering instruction in both English and Tamil, the regional language of Tamil Nadu, the college ensures that students can grasp complex concepts more effectively. This approach not only enhances comprehension but also fosters a deeper connection with the local culture. Tamil is included as a Part I language in the syllabus for all undergraduate students, with the option to choose other regional languages or their mother tongue, thus promoting multilingualism and cultural diversity. In

addition to linguistic integration, the college actively incorporates cultural elements into its curriculum. Courses such as Value Education, Yoga and Wellness, Vedic Mathematics, and Mahatma Gandhi's Thoughts are designed to instill a sense of pride in India's cultural and intellectual heritage. These courses encourage students to explore various aspects of Indian culture, including its ancient wisdom, traditional arts, and ethical values. Besides, the college offers a range of value-added courses that emphasize the richness of India's cultural heritage. Value added courses such as Ariviyal Tamil (Scientific Tamil), Art & Archaeology, Heritage Tourism, Vedic Techniques, and Parambariya Kalaikal (Traditional Arts), Cultural Heritage of India, Vazhviyal Nerikal (Moral principles for life), Indian Agro & Forestry, Sasanaviyal are also offered to the students. These courses provide students with opportunities to engage with India's diverse traditions, from classical arts to indigenous crafts, and to understand the country's historical and cultural context. The Entrepreneurship Development Cell at the college also plays a vital role in promoting regional and local arts and crafts. By organizing events and activities that highlight traditional practices, the college encourages students to appreciate and preserve these cultural expressions while also exploring their potential for entrepreneurship. Cultural events, festivals, and celebrations are seamlessly integrated into the academic calendar, providing students with a holistic educational experience that goes beyond the classroom. Faculty members are encouraged to infuse cultural perspectives into their teaching methodologies, ensuring that students connect with and appreciate India's diverse heritage.

5. Focus on Outcome based education (OBE):

Our college is committed to implementing the National Education Policy (NEP) 2020 by adopting Outcome-Based Education (OBE) as a cornerstone of its academic framework. This approach is designed to equip students with the skills, knowledge, and competencies necessary to thrive in a rapidly evolving global landscape. Our institution has meticulously defined clear and measurable learning outcomes for each program. These outcomes serve as benchmarks to evaluate students' progress and achievement, ensuring that education is not only

focused on theoretical knowledge but also on practical skills, critical thinking, and holistic development. The emphasis on OBE aligns with NEP 2020's vision of fostering creativity, innovation, and problem-solving abilities among students. To further support this initiative, our college has established collaborations with various industries, educational institutions, and forums. These partnerships provide students with valuable opportunities for internships, mini-projects, and industry exposure, thereby bridging the gap between academic learning and realworld application. The college also offers skill enhancement programs that extend beyond traditional classroom teaching, including workshops and industry collaborations, which are integral to nurturing practical skills. Assessment and evaluation practices at the college have been modernized to reflect the principles of OBE. Moving away from rote memorization, the institution has introduced continuous evaluation methods such as project-based assessments. These methods provide a more comprehensive assessment of students' understanding, application, and analytical abilities. A student-centric approach is central to the college's OBE framework, encouraging active participation, self-directed learning, and a culture of inquiry. This empowers students to take ownership of their education and prepares them for lifelong learning.

#### 6. Distance education/online education:

Sri Ganesh College of Arts & Science is proactively aligning with the National Education Policy (NEP) 2020, which emphasizes the expansion of distance and online education to increase access for a diverse student population, including those with employment and personal responsibilities. Although the college is not currently offering formal distance or online degree programs, significant steps are being taken to prepare for this transformative shift in education. The institution is actively working on developing online content and integrating online methods into its academic delivery and evaluation processes. To support these efforts, Information and Communication Technology (ICT) facilities have been established, creating a robust foundation for online education. The college is encouraging its faculty to develop e-content and online teaching materials, with an emphasis on creating add-on and skill-based courses that can be delivered digitally.

Recognizing the importance of staying ahead in the evolving educational landscape, the college motivates its faculty members to participate in advanced pedagogy training programs. These programs help educators adapt to the latest online teaching trends and enhance their digital teaching skills. Some faculty members have already embraced this change by creating their own YouTube channels and developing software or mobile apps tailored to the needs of modern education. Besides, the college has registered on the NPTEL portal, encouraging students to enroll in SWAYAM-NPTEL courses, where they can earn credits from renowned higher education institutions. This initiative not only broadens students' learning opportunities but also ensures that they are well-prepared for the future of education.

#### **Institutional Initiatives for Electoral Literacy**

institutional initiatives for Electoral Effectacy	
1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, it was set up in our college on 05.01.2018, and is currently functional.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college has appointed both faculty and student coordinators, and the ELCs are operational. Yes, ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	At Sri Ganesh College of Arts & Science, the Electoral Literacy Club (ELC) is dedicated to enhancing democratic participation among students. Through initiatives such as awareness campaigns and educational sessions on the significance of voting and ethical electoral practices, the club motivates students to take an active role in the electoral process. This includes volunteering for voter registration drives and assisting with polling activities. The ELC also aims to broaden its voter education efforts and extend outreach to marginalized communities, highlighting its commitment to fostering inclusive participation in the democratic process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in	Yes. Our institution is actively engaged in socially relevant projects related to electoral issues, significantly contributing to advancing democratic values and voter participation. The college conducted research surveys to assess electoral awareness in

electoral processes, etc.

local communities, providing valuable insights into voter behavior and challenges. Collaborating with faculty, students created multimedia content such as videos and infographics to educate the public on their voting rights and responsibilities. Also, the college organized awareness drives, including brochure distribution and rallies, to promote voter registration and encourage 100% voter turnout. Notable events include the Voters Awareness Programme held on 27.03.2021, Electoral Awareness Rally held on 09.11.2022, and another on 02.05.2024. These initiatives demonstrate the college's commitment to fostering an informed electorate and enhancing democratic participation in the region.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

There are 20 students yet to be enrolled as voters in the electoral roll. Due to the efforts of the college, out of 800 eligible students who have completed 18 years of age, 780 students have registered as voters. Continuous efforts are being made by the college to ensure the remaining 20 students are also registered as voters in the electoral roll.

# **Extended Profile**

#### 1 Students

#### 1.1

#### Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1674	1892	2016	2070	2194

File Description	Document
Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format	View Document

### 2 Teachers

#### 2.1

#### Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 149

9	File Description	Document
	Upload Supporting Document	View Document
	Institutional data in prescribed format	View Document

#### 2.2

#### Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
64	78	79	82	91

## 3 Institution

#### 3.1

### Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
351.3626	316.3726	260.4366	159.2135	340.3330

File Description	Document
Upload Supporting Document	<u>View Document</u>

# 4. Quality Indicator Framework(QIF)

## **Criterion 1 - Curricular Aspects**

#### 1.1 Curricular Planning and Implementation

#### 1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

#### **Response:**

Our institution is enthusiastic in ensuring effective curriculum planning and delivery through a wellstructured and documented process that includes a comprehensive academic calendar and continuous internal assessments. At the start of each academic year, the college prepares a detailed academic calendar aligned with the university's schedule. This calendar serves as a transparent guide, outlining key academic activities, including the total number of working days, government and local holidays, the admission process timeline, and tentative dates for theory and practical examinations. This proactive planning enables students and faculty to manage their academic and extracurricular commitments effectively. Curriculum planning at the institution is a collaborative and systematic process. Faculty members, many of whom serve on university bodies like the Board of Studies and the Academic Council, actively contribute to curriculum design and development. The curriculum is carefully structured to include core and elective subjects, interdisciplinary choices, and additional components such as projects, internships, and practical training, all in alignment with NEP guidelines. This ensures that the curriculum remains relevant, rigorous, and responsive to industry needs and academic standards. The college places significant emphasis on continuous internal assessment, which is seamlessly integrated into the curriculum delivery process. This ongoing evaluation includes class tests, assignments, viva-voce, projects, presentations, class participation, and attendance assessments. These diverse methods provide students with continuous feedback, enabling them to monitor their learning progress and fostering their overall academic development. An examination cell, composed of a coordinator and two members, oversees the entire evaluation process, ensuring the smooth conduct of internal assessments and examinations. The college also prioritizes student support, with dedicated class teachers identifying and assisting slow learners through remedial classes and additional study materials. Regular progress reports and frequent parent-teacher meetings further enhance communication and collaboration between students, faculty, and parents. The institution's commitment to documentation is evident in the meticulous records maintained for curriculum planning and delivery. This includes detailed syllabi, course outlines, assessment criteria, and rubrics, which serve as valuable references for faculty, students, and external stakeholders. The measures ensure a structured framework for managing academic activities, monitoring student progress, and maintaining quality in teaching and learning.

File Description	Document
Upload Additional information	<u>View Document</u>

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#### 1.2 Academic Flexibility

#### 1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

**Response:** 72

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	<u>View Document</u>
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

#### 1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 95.35

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

202	23-24	2022-23	2021-22	2020-21	2019-20
16	18	1761	1867	1966	2176

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

#### 1.3 Curriculum Enrichment

1.3.1

# Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

#### **Response:**

Sri Ganesh College of Arts & Science, Salem takes efforts to ensure proper integration of crosscutting issues such as professional ethics, gender sensitivity, human values, environment, and sustainability into the curriculum is a fundamental part of the institution's commitment to holistic education.

Regarding Professional Ethics, which is a cornerstone of the college's curriculum, many relevant subject are offered recognizing that ethical behavior is critical across all professions. For example, the Department of Commerce offers courses like "Business Ethics and Corporate Sustainability" and "Income Tax Law and Practice," which delve into the ethical dimensions of business practices and governance. Through case studies, discussions, and projects, students explore real-world ethical dilemmas, learning to navigate the complexities of their future professional environments with integrity and responsibility.

Gender sensitivity is another crucial aspect integrated into the curriculum. The college fosters a gender-inclusive environment that challenges traditional stereotypes and promotes equality. Courses such as "Human Rights," "Value Education Yoga," and "Entrepreneurial Development" include topics like women's rights, children's rights, and women entrepreneurship, highlighting the significant contributions of women in various societal spheres. Beyond the classroom, the college organizes extracurricular activities focused on gender equality and encourages students to engage in gender-related initiatives. This holistic approach ensures that students are not only aware of gender issues but are also active participants in promoting gender equity in their communities.

Environmental consciousness and sustainability are deeply embedded in the institution's educational framework. Every undergraduate student is required to study "Environmental Studies," a core subject that raises awareness about pressing environmental issues and sustainable practices. B.Sc. Microbiology students, for instance, engage with subjects like "Soil and Agricultural Microbiology," which offer indepth knowledge about environmental conservation and the importance of sustainability. To reinforce these lessons, the college conducts environmental awareness camps, seminars, workshops, guest lectures, industry visits, and field trips. Besides, the institution emphasizes research in interdisciplinary areas like environmental pollution, agriculture, education, and healthcare, fostering a culture of sustainability and environmental stewardship among students.

Human values are also integral to the college's educational ethos. Courses such as "Value Education (Manavalakkalai Yoga)" and "Fundamentals of Human Rights" are embedded in the curriculum to instill values like empathy, integrity, social responsibility, and respect for diversity. The college is a microcosm of India's rich cultural diversity, where students from various castes, religions, and regions study together in an atmosphere of mutual respect and inclusivity. The institution actively promotes the equality of all cultures and traditions, ensuring that there is no intolerance towards cultural, regional, linguistic, or socioeconomic differences. This inclusive environment nurtures students into compassionate and socially conscious individuals who are prepared to contribute positively to society.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 60.1

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1006

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

#### 1.4 Feedback System

#### 1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<u>View Document</u>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	<u>View Document</u>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

# **Criterion 2 - Teaching-learning and Evaluation**

#### 2.1 Student Enrollment and Profile

#### 2.1.1

#### **Enrolment percentage**

Response: 30.59

# 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
440	746	803	558	829

#### 2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1931	2305	2405	2094	2301

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

#### 2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 44.09

# 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
437	742	801	553	826

# 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1332	1592	1659	1443	1592

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

#### 2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 26.16

## 2.3 Teaching-Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

**Response:** 

At Sri Ganesh College of Arts & Science, student-centric teaching methods are at the heart of the educational experience, ensuring that learning is both dynamic and deeply engaging. Experiential learning is a key component of the college's approach, allowing students to immerse themselves in real-world applications of their studies. Students participate in internships across various industries and institutions, gaining firsthand experience and insights into their chosen fields. These experiences are then shared in class discussions, enriching the collective knowledge of their peers. Practical laboratory sessions further deepen students' understanding by demonstrating scientific processes in action, making complex concepts more accessible. Field trips and eco-tours are regularly organized, providing students with the opportunity to observe and learn about environmental and industrial practices directly. Also, industrial and institutional visits offer an up-close look at the operational methods and practices of different organizations, helping students connect theoretical knowledge with practical applications. To supplement this learning, departments frequently host seminars, live conferences, and webinars, allowing students to engage with experts and deepen their understanding of both theoretical and practical concepts.

Participative learning methods at our college encourage active student involvement and collaboration. Students are assessed through various formats, including assignments, presentations, wall magazines, and seminars, fostering a comprehensive and interactive learning environment. Group tasks and discussions are regularly employed to promote teamwork and cooperative learning, enhancing critical thinking and knowledge-sharing among students. Brainstorming sessions, quiz competitions, and exhibitions are also integral to the curriculum, making learning both entertaining and memorable. Besides, students are encouraged to participate in club activities and engage in role-plays, soliloquies, and conversations, which enhance their theatrical and verbal communication skills. Discussion forums, debates, and seminars are utilized as platforms for exploring different perspectives and solving problems, further cultivating a collaborative and intellectually stimulating environment.

Problem-solving methodologies are central to the college's educational approach. Students are guided by faculty to conduct community surveys and case studies, which they then compile into comprehensive reports. These activities not only enhance their research skills but also provide a deeper understanding of social issues and community dynamics. Group projects are a regular feature, fostering critical thinking and encouraging knowledge sharing among students. Aptitude and technical training sessions are also offered to prepare students for interviews and professional challenges.

The integration of ICT tools into the teaching and learning process at Sri Ganesh College is extensive, significantly enriching the educational experience. Interactive teaching systems, e-learning resources, and platforms like Google Classroom are widely used, enabling students to engage with content in innovative ways. Students work on projects that require them to gather and analyze real-world data, which they then present in well-researched reports. Wi-Fi-enabled networks provide access to online resources, and the language lab further supports students in improving their language skills. Faculty members contribute by preparing e-content, e-videos, and video lectures, ensuring that students have access to a wide range of educational materials.

File Description	Document
Upload Additional information	<u>View Document</u>

### 2.4 Teacher Profile and Quality

#### 2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
64	78	79	82	91

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

#### 2.4.2

Percentage of full time teachers with NET/SET/SLET/Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 17.51

# 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
15	15	13	13	13

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

#### 2.5 Evaluation Process and Reforms

#### 2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

#### **Response:**

The institution has established a meticulous internal and external assessment mechanism, ensuring that students are evaluated fairly and that their grievances are addressed in a timely and efficient manner. Before the start of each academic session, the Principal holds meetings with faculty members to discuss and finalize the academic calendar. This calendar outlines the schedule for internal assessments, including Continuous internal Assessment Tests (CAT), model exams, and other evaluative activities such as assignments and seminars. The schedule, along with the syllabus, dates, and durations of exams, is published in the college calendar and communicated to students well in advance. Internal assessments at the college are conducted with a variety of methods, ensuring a comprehensive evaluation of student performance. Each paper carries a total of 100 marks, divided into 25 marks for internal assessment and 75 marks for external university examinations. The internal marks are awarded based on a combination of assignments (5 marks), attendance (5 marks), internal tests (5 marks), and model examination (10 marks).

The college's Examination Cell plays a crucial role in maintaining the integrity of the assessment process. The Examination Cell, consisting of a coordinator and two faculty members, is responsible for organizing internal assessments, from scheduling exams to collecting question papers, arranging seating, and overseeing the invigilation process. During university examinations, the Principal serves as the Chief Superintendent, ensuring that all processes are conducted smoothly and according to university guidelines.

To uphold transparency, the examination results are promptly communicated to students. Evaluated answer scripts are returned to students within seven working days, providing them with immediate feedback on their performance. The Head of Departments (HoDs) and the Principal further verify the evaluation process to ensure accuracy and fairness. Grievance redressal is a critical aspect of the college's assessment system, designed to be both time-bound and efficient. If students have concerns about their internal assessment, such as discrepancies in answer script evaluations or session timings, these are reviewed immediately by the faculty and rectified as needed. For external grievances, such as errors in name spelling, date of birth, missing marks, or issues with the examination question papers, the college liaises directly with the university to resolve these issues promptly.

In instances where students are dissatisfied with their university examination results, the institution supports them in applying for revaluation, re-totalling, or obtaining a Xerox copy of their answer script. The re-evaluated marks are then announced by the university, ensuring that students have the opportunity to rectify any discrepancies in their scores. Also, the university offers supplementary exams for final-year students who need to clear a single paper in their final semester, providing them with an additional opportunity to succeed.

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File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

#### 2.6 Student Performance and Learning Outcomes

#### 2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

#### **Response:**

Our institution has implemented a comprehensive system for defining, displaying, and assessing Programme Outcomes (POs) and Course Outcomes (COs) for all its academic offerings. The college ensures that these outcomes are clearly stated and prominently displayed on its website, making them readily accessible to current students, prospective applicants, faculty, and other stakeholders. Also, these outcomes are displayed on department notice boards within the campus, reinforcing their importance in the academic environment. The development of POs and COs at SGCAS is a collaborative process involving department heads and faculty members, guided by the Internal Quality Assurance Cell (IQAC). These outcomes are carefully crafted to reflect academic standards, industry requirements, alumni feedback, and the institution's vision and mission.

SGCAS has integrated the defined outcomes into its teaching and learning processes, ensuring that curriculum design and delivery are aligned with the stated POs and COs. Faculty members employ diverse teaching methodologies to achieve these outcomes, and assignments, projects, and practical sessions are designed to reinforce specific COs. Regular faculty development programs ensure that teaching staff are well-equipped to implement outcome-based education effectively. To ensure continuous improvement, we have established a robust mechanism for reviewing and enhancing its OBE implementation. This includes regular departmental analysis of CO attainment, preparation of programme-wise and course-wise result analysis reports, and discussion of these reports in various college committees. The IQAC leads initiatives for improvement based on this analysis and feedback, and there is a periodic review and revision of POs and COS to ensure their relevance and alignment with evolving standards.

The transparent display and rigorous implementation of POs and COs at the institution have resulted in enhanced clarity of educational objectives, improved alignment between teaching methods and desired outcomes, more targeted assessment practices, and a culture of continuous improvement in academic quality. It has also increased accountability and transparency in the educational process. This comprehensive approach to implementing outcome-based education, from development through assessment and improvement, demonstrates our commitment to producing well-prepared graduates and maintaining high academic standards. By clearly stating and prominently displaying Programme Outcomes and Course Outcomes, our institution reaffirms its dedication to transparency and quality in education, setting a standard for academic institutions in the region.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 2.6.2

Attainment of POs and COs are evaluated.

#### Explain with evidence in a maximum of 500 words

#### **Response:**

Sri Ganesh College of Arts & Science has implemented a comprehensive system to evaluate the attainment of Program Outcomes (POs) and Course Outcomes (COs). This approach combines universityconducted end-semester examinations with internally developed assessment methods to gauge both theoretical knowledge and practical skills. The college employs a continuous assessment strategy throughout each semester, including regular internal tests, a model examination, and the final endsemester exam. The Academic Committee, in collaboration with the Principal and Heads of Departments, has constructed a nuanced measurement system that assigns 25% weightage to internal assessments and 75% to external examinations. This system categorizes student performance into four attainment levels, providing a detailed understanding of individual progress. A crucial aspect of the evaluation process is the mapping of Course Outcomes to Program Outcomes, ensuring that individual course achievements contribute meaningfully to overarching program goals. Course instructors play a vital role in measuring CO attainment through tailored assessment methods. The college employs a multi-faceted approach to assess the attainment of POs and COs, with internal assessments contributing 25% and university examinations accounting for 75% of the overall attainment evaluation. A four-level attainment system provides a nuanced understanding of student performance, ranging from Level 1 (lowest) for scores above 30% to Level 4 (highest) for scores above 80%. The college's evaluation extends beyond traditional academics, considering factors such as university rankings, placement success, progression to higher studies, and research engagement. This holistic approach assesses not just academic performance but also the real-world readiness of graduates. Sri Ganesh College fosters excellence by recognizing top performers with proficiency prizes and certificates, while supporting struggling students through personalized remedial classes and retest opportunities. A robust feedback system allows for continuous improvement, with student input carefully analyzed each semester by college leadership and faculty. Any identified shortfalls are promptly addressed to enhance the learning experience.

File Description	Document
Upload Additional information	View Document

#### 2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.94

# 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
433	343	505	733	509

# 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
589	527	714	748	539

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

# 2.7 Student Satisfaction Survey

#### 2.7.1

Online student satisfaction survey regarding teaching learning process

**Response:** 3.97

File Description

Upload database of all students on roll as per data template

View Document

# Criterion 3 - Research, Innovations and Extension

#### 3.1 Resource Mobilization for Research

#### 3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

**Response:** 0.52

# 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
0.52	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	<u>View Document</u>

## 3.2 Innovation Ecosystem

#### 3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

#### **Response:**

Sri Ganesh College of Arts & Science has cultivated a vibrant ecosystem that fosters innovation, embraces the Indian Knowledge System (IKS), and promotes the creation and transfer of knowledge. At the heart of this ecosystem lies a comprehensive Research Promotion Policy, which serves as the foundation for our institution's commitment to advancing knowledge and fostering creativity. This policy not only encourages faculty and students to engage in cutting-edge research but also provides a roadmap for translating innovative ideas into tangible outcomes. In line with the directives of the Ministry of Education, we have established an Institution's Innovation Council (IIC), which stands as a testament to our unwavering dedication to fostering innovation, research, and entrepreneurship. This council serves as a hub for collaborative thinking, bringing together bright minds from various disciplines to tackle real-world challenges.

To further support our innovation ecosystem, we have set up an Entrepreneurship Development Cell

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(EDC). This cell plays a pivotal role in nurturing the entrepreneurial spirit among our students and faculty, providing them with the necessary resources, mentorship, and networking opportunities to transform their innovative ideas into viable business ventures. Recognizing the importance of intellectual property in today's knowledge-driven economy, we have taken significant steps to create awareness about Intellectual Property Rights (IPR) among our academic community. Regular workshops, seminars, and guest lectures are organized to educate students and faculty about the nuances of patent filing, copyright protection, and the commercial aspects of innovation. The college has established IRP cell 11.09.2023 to support faculty and students in their research pursuit.

To inculcate a research mindset and promote a research culture, we have implemented various initiatives. One such initiative encourages students to speak about role models in their respective fields, fostering a sense of inspiration and aspiration. We also involve students from various cells and clubs in conducting research-related tasks, providing them with hands-on experience in project management and execution. Our faculty members are actively encouraged to undertake research projects, present papers at conferences, and publish articles in reputed journals. To support this, we organize regular training workshops on research methodologies, academic writing, and the latest trends in various fields of study. Through our multifaceted approach involving policy frameworks, dedicated cells and councils, awareness programs, and industry collaborations, we have established ourselves as a hub of innovation and entrepreneurship. As we continue to build on these foundations, we remain committed to nurturing the next generation of innovators and contributing significantly to the advancement of knowledge and technology in our society.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 66

# 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
11	15	13	11	16

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

### 3.3 Research Publications and Awards

#### 3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.09

# 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	2	2	5	2

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

#### 3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 0.02

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

### 3.4 Extension Activities

#### 3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

#### **Response:**

Over the past five years, Sri Ganesh College of Arts & Science, has actively engaged in various extension activities that have had a significant impact on the neighborhood community while sensitizing students to pressing social issues. These initiatives, organized by the college's National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC), and the Sri Ganesh Rover Team, have not only contributed to the well-being of the local community but have also fostered holistic development among the students.

#### **Promoting Social Responsibility and Civic Consciousness**

One of the college's primary objectives through these extension activities is to instill a sense of social responsibility and civic consciousness in its students. By participating in activities such as tree plantation drives, blood donation camps, and village cleaning initiatives, students gain firsthand experience in community service, which helps them understand the importance of contributing to societal welfare. For instance, the Tree Plantation drives held in July 2022 and October 2023 by the NSS and Sri Ganesh Rover Team not only enhanced the green cover in the local areas but also educated students on the critical role of environmental sustainability.

#### **Addressing Social and Health-Related Issues**

The college has also been proactive in organizing awareness programs that address various social and health-related issues. The Helmet Awareness Rallies and Road Safety Campaigns conducted in 2019, 2021, and 2023 are prime examples of how the college is contributing to the community's safety and

well-being. These rallies, which included bike rides through major roads, aimed to educate the public, especially young riders, about the importance of wearing helmets and adhering to road safety norms. The impact of these rallies has been palpable, with increased awareness observed among the local population, leading to a noticeable improvement in road safety practices.

#### **Health Education and Hygiene Initiatives**

In addition to environmental and safety awareness, the college has focused on health-related initiatives, understanding the crucial role of health education in the holistic development of students. The Drug Awareness programs, Anti-Drug Addiction campaigns, and Global Health Awareness initiatives organized by the NSS and YRC have effectively sensitized students to the dangers of substance abuse and the importance of maintaining a healthy lifestyle. The college's involvement in the national Clean India campaign through activities such as village cleaning, campus cleaning, and the "Clean City, Clean State, Easy Clean India" initiative reflects its commitment to cleanliness and hygiene. These activities, conducted regularly, have made a significant impact on the community by promoting cleanliness and hygiene as fundamental aspects of daily life.

#### **Fostering Civic Duty through Electoral Awareness**

Besides, the college has taken steps to promote voter awareness and electoral participation among students and the community. Through the Electoral Awareness Programmes organized by the Electoral Literacy Club, students have been educated on the importance of voting and the electoral process, leading to increased voter turnout in the local community during elections. These programs have been instrumental in fostering a sense of civic duty among students, preparing them to become informed and responsible citizens.

File Description	Document	
Upload Additional information	View Document	

#### 3.4.2

# Awards and recognitions received for extension activities from government / government recognised bodies

#### **Response:**

Sri Ganesh College of Arts & Science, located in Salem, Tamil Nadu, has consistently demonstrated its commitment to community service and extension activities. Over the years, the college has been recognized by various government and government-recognized bodies for its outstanding contributions in this domain. In 2019, the college was honored by the District Collector for its active participation in World AIDS Day awareness programs. This recognition highlighted the institution's dedication to promoting health and well-being among the local community. The college's efforts in creating awareness about liquor and counterfeit liquor were commended by the Salem Corporation in 2020. This award

underscored the college's proactive approach to addressing social issues and its willingness to collaborate with local authorities. The college's HIV/AIDS prevention and care & support programs, conducted in partnership with the District Collector's office, have been recognized in 2020 and 2022 respectively. These awards demonstrate the college's sustained focus on addressing critical health concerns and its ability to implement effective intervention strategies.

In 2021 and 2024, Sri Ganesh College of Arts & Science was awarded the prestigious ISO 9001:2015 certification by Quality Control Certification. This recognition is a testament to the college's commitment to maintaining high standards of quality in its operations, including its extension activities.

The college's commitment to providing excellent amenities to its students was acknowledged by the Nature Science Foundation in 2024, which awarded it the "Best College Amenities Award. This award highlights the college's dedication to creating a conducive learning environment that supports the overall development of its students. These awards and recognitions serve as a testament to Sri Ganesh College of Arts & Science's unwavering commitment to community service and extension activities. The college's efforts have not only benefited the local community but have also contributed to its reputation as a socially responsible institution of higher education.

File Description	Document
Upload Additional information	View Document

#### 3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

#### Response: 49

# 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
16	15	6	5	7

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

## 3.5 Collaboration

### 3.5.1

Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

**Response:** 64

File Description	Document	
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document	
List of year wise activities and exchange should be provided	View Document	
List and Copies of documents indicating the functional MoUs/linkage/collaborations activitywise and year-wise	View Document	
Institutional data in the prescribed format	<u>View Document</u>	

# **Criterion 4 - Infrastructure and Learning Resources**

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching learning, viz., classrooms, laboratories, computing equipment etc
- ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### **Response:**

Sri Ganesh College of Arts & Science stands as an example of academic brilliance, seamlessly blending modern infrastructure with a comprehensive array of facilities designed to support a rich and varied educational experience. Our institution prides itself on offering an extensive range of resources to enhance both teaching and learning, ensuring that students and faculty alike have access to the tools they need for success.

At the heart of our academic infrastructure are our 65 well-equipped classrooms, including 25 smart classrooms that incorporate cutting-edge technology to facilitate dynamic teaching methods. Each of these smart classrooms is supported by Google Classroom, our Learning Management System, which streamlines course management, fosters interactive learning, and ensures that students remain engaged both in and out of the classroom. Complementing these learning spaces are nine specialized laboratories that cater to diverse fields of study, including Computer Science, Electronics and Communication, Microbiology, Biotechnology, Chemistry, Physics, and Geology. With a total of 255 computers, ranging from i3 to Dual Core Lenovo systems, and high-speed internet connectivity at 200 Mbps, our labs are primed for rigorous academic research and practical application.

The institution's commitment to a holistic educational experience extends beyond academics to include a wide range of extracurricular facilities. Our campus is thoughtfully designed to support a variety of cultural, sports, and wellness activities. Cultural engagement is fostered through the Fine Arts Club, Cultural Club, and Sports Club, promoting holistic student development. We have dedicated spaces for cultural events and performances, ensuring that students have ample room to express their creativity and engage in diverse cultural experiences. The open spaces available on campus are frequently used for various events, further enriching the student experience. In addition to cultural facilities, Sri Ganesh College offers comprehensive sports amenities. Our sports facilities include both indoor and outdoor options. Students can engage in indoor games such as chess and carrom, while outdoor facilities support activities like kho kho, kabaddi, and volleyball. This broad spectrum of sports facilities promotes physical fitness and teamwork among students. Health and wellness are also paramount at our institution. The college features a modern yoga center, providing students with the opportunity to practice mindfulness and maintain physical health. Besides, our gymnasium is fully equipped to meet a range of fitness needs, supporting students in their pursuit of personal wellness.

Our auditorium, known as the Seminar Hall, serves as a central hub for larger gatherings, including

academic conferences, guest lectures, and other significant events. This space is designed to accommodate substantial audiences and facilitate a wide range of activities, contributing to the vibrant intellectual and cultural life of the college. Thus, our institution ensures that its infrastructure and facilities comprehensively support the academic, cultural, and personal development of its students. From state-of-the-art classrooms and labs to diverse sports and wellness facilities, the institution is dedicated to providing a well-rounded educational experience that prepares students for success in all aspects of their lives.

File Description	Document	
Upload Additional information	View Document	

#### 4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 13.04

# 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
47.6834	49.7013	9.5737	14.7645	64.4972

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

## 4.2 Library as a Learning Resource

#### 4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

#### **Response:**

At Sri Ganesh College of Arts & Science, our library stands as a vital resource dedicated to fostering academic growth and research. Spanning 2,500 square feet, the library provides a spacious and conducive environment for both study and research, with a diverse collection of resources to support the educational needs of our students and faculty. Although our library is in the process of transitioning to full automation, significant strides have been made to enhance its functionality. Currently, the library is equipped with 10 computers designated for digital library access, enabling users to explore electronic resources efficiently. Additional computers are available for various functions including book issue and access to OPAC (Online Public Access Catalog) software, which facilitates easy retrieval of library materials. Furthermore, a gate register is maintained to track library usage, ensuring smooth operations and security.

Our collection is robust, featuring over 6,000 books across various disciplines, which form the cornerstone of our academic resources. The library also subscribes to 21 national-level journals and 4 international journals, providing valuable insights and updates on current research and developments. To complement these, we offer access to an extensive range of electronic resources, including 1,336 esources available through DelNet, which further enriches the research capabilities of our users. In addition to books and journals, the library houses a selection of 12 magazines, which keep users informed about contemporary topics and trends. Our collection also includes 129 CD/DVDs containing book content, adding another layer of accessibility and learning.

The library's digital facilities are designed to enhance user experience, with computers dedicated to exploring e-resources and managing library services. These resources are optimally utilized by both faculty and students, who benefit from the comprehensive range of materials available for study and research. Steps towards complete automation are underway, aiming to further streamline library operations and expand access to digital resources. This transition is set to improve efficiency in cataloging, borrowing, and accessing library materials, aligning with modern academic practices and user expectations.

In a nutshell, our institution, with its diverse collection and evolving digital facilities, plays a crucial role in supporting the academic pursuits of our community. The ongoing efforts to automate the library and expand digital access reflect our commitment to providing an enriching and user-friendly environment for learning and research.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

#### 4.3 IT Infrastructure

#### 4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

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#### connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

#### **Response:**

Sri Ganesh College of Arts & Science has made significant strides in enhancing its IT facilities, ensuring that students and faculty have access to modern technological resources. The college has recently expanded its computer inventory, bringing the total number of computers to 255. These computers are equipped with high-performance configurations, including Intel i3 and Dual Core processors, which facilitate a smooth and efficient learning experience. In response to the increasing demand for high-speed internet, the college has upgraded its internet bandwidth from 100 Mbps to an impressive 200 Mbps. This enhancement allows students and staff to engage in research, online learning, and various digital activities without interruptions. The robust internet connectivity supports the institution's commitment to fostering a digitally inclusive environment, where every student can access necessary online resources and platforms.

The college has also invested in modernizing its classrooms to create an engaging learning atmosphere. A total of 25 ordinary classrooms have been transformed into smart classrooms, equipped with LCD projectors. This upgrade not only enhances teaching methodologies but also encourages interactive learning, allowing educators to incorporate multimedia tools into their lessons effectively. To further bolster its IT infrastructure, Sri Ganesh College has procured various essential devices. Recent acquisitions include high-quality printers, speakers for sound systems, cordless microphones, biometric instruments, face recognition devices, barcode scanners, and photocopiers. These tools are pivotal in streamlining administrative processes and enhancing the overall educational experience, making it more efficient and accessible.

The college's commitment to continuous improvement is evident in its proactive approach to updating IT facilities. Regular assessments of technological needs ensure that the institution remains at the forefront of educational technology. This focus on modernization not only benefits the current student body but also prepares future generations for a technology-driven world. Moreover, the college encourages students to engage in digital literacy programs and workshops, which are essential in today's fast-paced technological landscape. By providing training on various software and tools, the institution equips students with the skills needed to excel in their academic and professional pursuits.

File Description	Document	
Upload Additional information	<u>View Document</u>	

#### 4.3.2

Student - Computer ratio (Data for the latest completed academic year)

**Response:** 6.56

# 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 255

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

# 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 36.96

# 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
145.1934	135.1759	82.3354	32.3795	132.5546

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

# **Criterion 5 - Student Support and Progression**

## **5.1 Student Support**

#### 5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 80.38

# 5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1497	1680	1891	954	1892

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

#### 5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

#### 5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 69.59

# 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1523	1686	1616	597	1430

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

#### 5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

# **5.2 Student Progression**

#### 5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 11.1

# 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
41	51	89	77	83

### 5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
591	443	698	784	557

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

#### 5.2.2

Percentage of students qualifying in state/national/international level examinations during the last five years

Response: 0.73

# 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2023-24	2022-23	2021-22	2020-21	2019-20
1	2	8	8	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

# **5.3** Student Participation and Activities

#### 5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

#### Response: 44

# 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
10	16	12	5	1

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

#### 5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 30.8

# 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
54	48	37	0	15

File Description	Document	
Upload supporting document	<u>View Document</u>	
Institutional data in the prescribed format	View Document	

# 5.4 Alumni Engagement

#### 5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### **Response:**

The Alumni Association of Sri Ganesh College of Arts & Science, established on 10.07.2024, plays a pivotal role in the development and growth of this esteemed institution. This registered body comprises graduates from diverse backgrounds, including academia, the arts, sciences, and various professional sectors, who unite to foster a strong sense of loyalty and support for their alma mater. The mission of the Alumni Association is to strengthen the bond between alumni and the college, providing a robust platform for networking, career development, and personal growth. Key objectives include maintaining updated records of alumni, fostering a sustained sense of belonging, engaging alumni in teaching practices and internships, providing placement opportunities, and encouraging participation in socially responsible activities. These objectives reflect the association's commitment to enhancing the college's reputation and ensuring the success of its current students.

To facilitate engagement, the Alumni Association encourages graduating students to register during their final year. This process includes completing a registration form and paying a nominal fee. Alumni are also invited to join dedicated WhatsApp groups, enabling them to stay connected and share updates about job vacancies, events, and college activities. Annual gatherings organized by the association allow alumni to reconnect, discuss future plans, and collaborate with faculty and students, reinforcing a sense of community. The contributions of alumni to the college are multifaceted. They serve as mentors and motivators during seminars and workshops, sharing their professional experiences and providing guidance to current students. This mentorship is invaluable, as alumni help bridge the gap between education and employment, instilling confidence in students regarding their future career prospects. The association also plays a pivotal role in facilitating internships, offering practical learning opportunities that enhance students' educational experiences.

The Alumni Association is actively involved in the college's Internal Quality Assurance Cell (IQAC), where alumni provide feedback and suggestions for institutional development. This collaboration helps identify curriculum gaps and introduces self-study courses, ensuring that the college remains responsive to the evolving needs of its students. Financial and non-financial contributions from alumni have been instrumental in supporting various initiatives, including infrastructure improvements and academic programs. Their feedback is crucial in shaping the curriculum and enhancing the overall educational environment.

Distinguished alumni are often invited as chief guests for the college's annual day celebrations, where they share their expertise and inspire students. This engagement not only motivates current students but also reinforces the importance of maintaining a lifelong relationship with their alma mater.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# Criterion 6 - Governance, Leadership and Management

### **6.1 Institutional Vision and Leadership**

#### 6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

#### **Response:**

Sri Ganesh College of Arts & Science is guided by a visionary leadership that aligns its governance practices with the institution's mission and vision. SGCAS aims educational excellence through NEP implementation, institutional growth, and decentralized governance. Its vision is to become a leading learning center fostering innovative thinkers. The mission includes promoting continuous education, supporting student growth, and maintaining high academic standards with current curricula aligned with industry needs.

#### **Institutional Perspective Plan**

SGCAS has developed a comprehensive Institutional Perspective Plan that outlines its strategic goals and the necessary steps to achieve them. The plan is divided into three phases, each with specific objectives and key activities:

- 1.0-5 Years (2025): Become an Autonomous College
  - Objectives: Achieve NAAC A+ accreditation and obtain Autonomous College status
  - Key Activities: Submit application for Autonomous status, enhance governance structure
- 2.6-10 Years (2035): Attain National Eminence
  - Objectives: Launch interdisciplinary programs, increase admission and research output in the form of quality research papers and IPRs
  - Key Activities: Implement NEP, expand academic offerings, strengthen research capabilities
- 3.11-15 Years (2040): Transition to Deemed University
  - Objectives: Begin construction of new facilities, upgrade existing infrastructure, focus on fund mobilization, brand building, and research output in the form of IPRs and startups
  - Key Activities: Diversify academic programs, enhance infrastructure, foster entrepreneurship and innovation

#### **Deployment and Implementation**

To achieve its strategic goals, SGCAS has outlined specific plans for deploying resources and implementing the Institutional Perspective Plan:

1. **New Programs**: The college plans to introduce 10 new programs in the first five years, 15 in the next five years, and 20 in the final five years, focusing on interdisciplinary offerings and diversification to support the transition to a Deemed University.

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- 2. **Infrastructure Development**: SGCAS will construct additional buildings, classrooms, laboratories, and computer facilities to accommodate the projected student population growth and support the expanded academic programs.
- 3. **Research and Innovation**: The college aims to significantly increase its research output, secure patents, and incubate startups to drive innovation and contribute to the knowledge economy.
- 4. **Financial Investment**: SGCAS will allocate substantial financial resources for manpower, buildings, IT facilities, furniture, and other necessary investments to support its growth and development.
- 5. **Human Resources**: The college will hire additional teaching and non-teaching staff to support the expansion of academic programs and student enrollment, focusing on recruiting qualified and experienced professionals.

#### **Decentralization and Participation**

SGCAS employs a decentralized approach to institutional governance, encouraging active participation from various stakeholders. The college has established committees and cells that involve faculty members, students, and external experts in decision-making processes. This collaborative approach ensures that the institution's practices align with its vision and mission while addressing the needs and concerns of all stakeholders. By implementing its Institutional Perspective Plan, Sri Ganesh College of Arts & Science demonstrates its commitment to becoming an Autonomous College, a College of National Eminence, and ultimately a Deemed University.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# **6.2** Strategy Development and Deployment

#### 6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

#### **Response:**

Sri Ganesh College of Arts & Science, established on August 31, 2004, by the Sri Ganesh Educational Charitable Trust, has consistently demonstrated effective governance and leadership aligned with its vision and mission. The college aims to be an eminent center of learning that cultivates innovative thinkers and lifelong learners, driving positive change through excellence in education. This vision is reflected in the institution's policies, administrative setup, and operational procedures, which are designed to foster an environment conducive to academic and personal growth.

#### **Vision and Mission**

The mission of SGCAS is to promote creative thinking and continuous education through diverse programs and workshops. It emphasizes supporting the intellectual, emotional, and personal growth of students, preparing them to become accomplished leaders. The college maintains high academic standards with rigorous, up-to-date curricula that reflect the latest advancements and industry needs. This commitment to excellence is evident in the institution's strategic planning and implementation processes.

#### **Governance Structure**

Under the dynamic leadership of Chairman Thiru. M. Arumugam and Correspondent Thiru. M. Thangavel, SGCAS has established a robust governance structure that facilitates effective decision-making and accountability. The governing body comprises experienced academicians and administrators who are committed to upholding the college's values of discipline, transparency, and quality education. This structure allows for decentralized governance, enabling various stakeholders, including faculty and students, to participate actively in institutional governance.

#### **Institutional Perspective Plan**

The Institutional Perspective Plan is a strategic roadmap that outlines SGCAS's goals and objectives for the next 15 years. The plan is divided into three phases, focusing on becoming an Autonomous College, achieving national eminence, and transitioning to a Deemed University. Key activities include submitting applications for NAAC accreditation, launching interdisciplinary programs, and constructing new facilities to accommodate a growing student population.

- 1.**0-5 Years** (2025): The primary objective is to achieve Autonomous College status by enhancing governance structures and academic offerings.
- 2.6-10 Years (2035): SGCAS aims to establish itself as a College of National Eminence by increasing research output and admissions.
- 3.11-15 Years (2040): The final phase focuses on transitioning to a Deemed University, which involves significant infrastructure development and brand building.

#### **Policies and Procedures**

SGCAS has developed comprehensive policies and procedures that govern various aspects of institutional functioning. These include appointment and service rules for faculty and staff, ensuring transparency and fairness in recruitment and promotions. The college encourages faculty development through continuous training programs, workshops, and opportunities for pursuing advanced degrees, thereby enhancing teaching quality and academic rigor.

#### **Administrative Efficiency**

The administrative setup at SGCAS is designed to be efficient and responsive to the needs of students and faculty. Regular feedback mechanisms are in place to gather insights from stakeholders, allowing for timely adjustments to policies and practices. The college also prioritizes the use of technology to streamline administrative processes, ensuring that operations run smoothly and effectively.

File Description	Document
Upload Additional information	<u>View Document</u>
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

#### 6.2.2

#### Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

### **6.3 Faculty Empowerment Strategies**

#### 6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

#### **Response:**

Our institution exemplifies a commitment to fostering a supportive and progressive work environment for both teaching and non-teaching staff. The institution's Human Resource Policy is a cornerstone of its operational framework, designed to promote transparency, equity, and continuous development. This policy not only ensures the effective management of human resources but also aligns with the college's overarching mission to provide quality education and cultivate a culture of excellence.

#### **Performance Appraisal System**

At SGCAS, the performance appraisal system is a structured process that plays a vital role in staff development. Regular evaluations are conducted to assess the performance of faculty and non-teaching

staff, providing them with constructive feedback and setting clear performance objectives. This system fosters accountability and encourages staff to strive for excellence in their roles. By establishing clear performance metrics, the college ensures that employees are aware of their contributions and areas for improvement. For those who may be underperforming, the institution provides targeted support and development plans, enabling them to enhance their skills and reach their full potential.

#### **Career Development Opportunities**

SGCAS places a strong emphasis on career development and progression for its staff. The institution actively encourages continuous professional growth by offering various avenues for advancement. Faculty members are incentivized to pursue higher education and engage in research activities, with support provided for attending workshops and conferences. This commitment to professional development not only enhances the skills of the staff but also enriches the educational experience for students. The college recognizes the importance of investing in its employees, understanding that their growth directly impacts the institution's success.

#### **Welfare Measures**

The welfare of staff is a priority at SGCAS, reflected in various initiatives aimed at enhancing their overall well-being. The college offers competitive compensation packages, which are regularly reviewed to align with market trends and individual performance. In addition to salaries, employees benefit from a comprehensive array of welfare measures, including health insurance, retirement plans, and wellness programs. These initiatives are designed to support the physical and mental health of staff, contributing to a positive work-life balance.

#### **Supportive Work Environment**

SGCAS fosters a collaborative and respectful work environment where intellectual curiosity and mutual respect thrive. The institution is committed to maintaining a safe and healthy campus, ensuring compliance with all relevant regulations. Wellness programs, such as yoga and holistic health activities, are integrated into the college culture, promoting the overall well-being of employees. This supportive atmosphere not only enhances job satisfaction but also encourages staff to contribute positively to the institution's mission.

#### **Commitment to Diversity and Inclusion**

Diversity and inclusion are fundamental values at SGCAS. The college is dedicated to creating a workforce that reflects a variety of backgrounds and perspectives, ensuring that all staff members feel respected and valued. Strong anti-discrimination policies are in place to prevent harassment and promote an inclusive culture. This commitment to diversity enriches the workplace and fosters a sense of belonging among employees.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 58.12

# 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
46	43	40	50	50

File Description	Document
Policy document on providing financial support to teachers	<u>View Document</u>
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

#### 6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 56.54

# 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
60	61	58	50	65

### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20	
24	27	22	25	28	

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

## 6.4 Financial Management and Resource Mobilization

#### 6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### **Response:**

The college is committed to establishing a robust framework for mobilizing resources and optimizing the utilization of funds from various sources, including government and non-government organizations. Although currently, the primary source of funds for SGCAS is the various types of fees paid by students, especially tuition fees, the college has initiated steps to explore alternative funding opportunities in the future. The other sources of funds are contributions from the management-owned trust and interest from deposits.

#### **Initiating Effective Resource Mobilization**

SGCAS has begun to explore strategic approaches to resource mobilization, focusing on diversifying its funding sources to support its educational programs and infrastructure development. The college has initiated plans to actively seek grants and funding opportunities from government bodies, philanthropic organizations, and industry partnerships. This proactive strategy aims to enhance the financial stability of the institution and enable it to invest in advanced educational resources, faculty development, and student support services. The college has started to establish partnerships with local businesses and organizations, exploring opportunities for internships and job placements for students while

simultaneously securing financial support for various initiatives.

#### **Financial Auditing Practices**

To ensure the integrity of its financial operations, SGCAS has implemented a rigorous auditing system. The institution engages a government-certified auditor to conduct thorough examinations of its financial statements, ensuring compliance with statutory requirements and effective financial management.

#### **Internal Audits**

Internal audits are conducted biannually, in March and September, by certified Chartered Accountants. These audits focus on verifying that all financial transactions adhere to institutional policies and legal requirements. The internal finance committee plays a crucial role in this process, scrutinizing all income sources, including student fees, scholarships, and bank interests. They also review expenditure vouchers against invoices to ensure accurate revenue categorization and compliance with financial regulations. The internal audit process includes checks on salary payments, fixed asset depreciation calculations, and adherence to the Income Tax Act. Any discrepancies identified during these audits are promptly addressed, ensuring continuous improvement in financial practices.

#### **External Audits**

In addition to internal audits, SGCAS conducts annual external audits by government-approved Chartered Accountants. These audits provide an independent assessment of the college's financial health and are crucial for maintaining stakeholder confidence. The external auditors review all financial records, including fee receipts, payments to staff and vendors, and other transactions, ensuring that the college's financial practices align with industry standards. Before each fiscal year, the principal submits a comprehensive budget allocation plan to management, incorporating departmental suggestions. The external audit includes a thorough review of this budget against actual revenue and expenses, providing valuable insights into the institution's financial planning and management.

#### **Commitment to Financial Transparency**

SGCAS's commitment to financial transparency is evident in its comprehensive documentation and prompt resolution of discrepancies. Regular internal and external audits uphold the institution's integrity, ensuring that all financial operations are conducted ethically and responsibly. This robust financial management system not only reinforces the college's credibility but also enhances its ability to mobilize resources effectively in the future.

File Description	Document
Upload Additional information	<u>View Document</u>

### **6.5 Internal Quality Assurance System**

#### 6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

#### **Response:**

SGCAS is committed to providing quality education through innovative and adaptive strategies. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in institutionalizing these quality assurance methodologies, ensuring a high standard of academic and administrative practices.

#### **Functions of IQAC**

The IQAC at SGCAS is instrumental in implementing and monitoring quality assurance processes aligned with NAAC norms. Regular meetings are held to discuss and resolve issues related to academic activities. The IQAC's primary responsibilities include:

- Compiling and analyzing Annual Quality Assurance Reports to ensure continuous improvement.
- Preparing Self-Study Reports for various accreditation bodies such as NAAC and NIRF.
- Implementing a Performance-Based Appraisal System for the promotion of teaching and non-teaching employees.
- Collecting and evaluating feedback from students, faculty, and other stakeholders.
- Ensuring all processes adhere to set standards and policies.
- Documenting actions taken to address feedback and improve processes.
- Taking initiatives to introduce new academic programs in line with national missions and government policies.

#### **Institutionalizing Quality Assurance Strategies**

The IQAC has significantly contributed to institutionalizing several quality assurance practices, including:

- 1. Academic Planning and Accreditation: Over the past five years, IQAC has spearheaded efforts to achieve high accreditation scores. Initiatives include developing rigorous quality manuals, identifying key performance indicators, and implementing value-added courses to bridge curriculum gaps.
- 2. **Faculty Development**: The IQAC has organized professional development workshops, aptitude training, and sessions on outcome-based education to enhance faculty skills and knowledge.
- 3. **Technological Integration**: The IQAC has facilitated the integration of modern technology into administrative operations, including automation of admission, financial, and assessment processes, and upgrading ICT infrastructure.

#### **Promoting Research and Innovation**

The IQAC fosters a research-oriented environment among staff and students by:

- Providing information on quality journals and promoting prolific publishing.
- Initiating interdisciplinary research projects and collaborations with eminent Indian and foreign universities.
- Hosting national and international seminars to discuss contemporary themes in higher education.

#### **Systematizing Administrative Processes**

To enhance administrative efficiency, the IQAC has:

- Addressed professional and emotional needs of administrative staff.
- Promoted a democratic pattern of administration, ensuring equal opportunities for staff development.
- Conducted regular audits to maintain high standards.
- Proposed and implemented best practices in various administrative functions.

#### **Policies and Initiatives**

The IQAC has introduced several policies and initiatives to institutionalize quality assurance strategies, including:

- Anti-Ragging Policy
- Anti-Sexual Harassment Policy
- Research Promotion Policy
- Human Resource Policy
- Energy Policy
- Waste Management Policy
- Water Conservation Policy
- Green Campus Policy
- Divyangjan Policy

The IQAC has also played a vital role in establishing various cells, committees, and clubs to promote student welfare and engagement, such as NSS, YRC, RRC, SCOUT, Internal Complaints Committee, Grievance Redressal Committee, and Alumni Association.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 6.5.2

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- 3. Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

## **Criterion 7 - Institutional Values and Best Practices**

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

#### **Response:**

Our institution has taken significant strides in promoting gender equity and sensitization over the past five years. Recognizing the importance of creating an inclusive environment, the institution has initiated a comprehensive Gender Audit and implemented various measures aimed at fostering gender equality within its academic and social frameworks.

#### **Gender Equity and Sensitization Initiatives**

SGCAS has actively engaged in a series of gender equity and sensitization activities designed to raise awareness and empower women. These initiatives have included workshops, seminars, and training programs that address various aspects of gender issues. Notable activities include:

- Judicial Support to Consumer and Women's Rights (June 26, 2019): This program aimed to educate participants about their rights and the legal frameworks that protect them.
- Cyber Security Training for Women (January 6, 2020): Recognizing the growing importance of digital safety, this training equipped female students with essential skills to navigate online spaces securely.
- Women Entrepreneurship Programs (October 12, 2021, and July 15, 2023): These initiatives focused on empowering women through entrepreneurship, providing them with the tools and knowledge necessary to start their own businesses.
- Awareness Campaigns: Events such as "Save Girl Child" (March 26, 2022) and "Women and Leadership" (April 4, 2022) have been instrumental in promoting discussions around gender equality and the importance of female empowerment.

These activities not only enhance awareness but also encourage active participation from students, fostering a culture of respect and equality.

#### **Curricular and Co-Curricular Integration**

The college has integrated gender sensitization into both curricular and co-curricular activities. Gender studies are incorporated into the curriculum, ensuring that students engage with issues of gender equality from an academic perspective. Workshops and seminars often feature discussions on gender roles, stereotypes, and the importance of inclusivity in various fields. In addition to academic initiatives, SGCAS promotes gender equity through its numerous clubs and committees. The establishment of the Women's Development Cell and the Grievance Redressal Committee provides platforms for female

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students to voice their concerns and seek support. These bodies play a crucial role in addressing issues related to gender discrimination and harassment, ensuring a safe and supportive environment for all students.

#### **Facilities for Women on Campus**

SGCAS is dedicated to providing a conducive environment for female students, reflected in its campus facilities. The college offers separate hostel accommodations for male and female students, ensuring safety and privacy. The hostels are equipped with essential amenities and managed to create a comfortable living environment. Besides, the college has implemented self-defense programs specifically for women, empowering them to protect themselves and fostering confidence. These initiatives are complemented by counseling services that support the emotional and psychological well-being of female students.

#### **Future Directions**

Looking ahead, SGCAS aims to further enhance its gender equity initiatives by expanding its outreach programs and increasing collaboration with external organizations focused on women's rights and empowerment. The institution is committed to conducting regular gender audits to assess the effectiveness of its policies and programs, ensuring that they evolve to meet the needs of its students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

#### 7.1.2

#### The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<u>View Document</u>
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

#### 7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

#### 7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

#### **Response:**

Our college is dedicated to fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, and socioeconomic dimensions. Over the past five years, the institution has implemented various initiatives aimed at sensitizing students and employees to their constitutional obligations, including the values, rights, duties, and responsibilities of citizens. These efforts reflect the college's commitment to creating a diverse and equitable academic community.

#### **Initiatives for Gender Equity and Sensitization**

SGCAS has actively engaged in a range of activities designed to promote gender equity and raise awareness about women's rights. The college has organized numerous programs that address critical issues affecting women and marginalized groups. For instance, workshops on Women Entrepreneurship and Cyber Security Training for Women have been conducted to empower female students with essential skills and knowledge. Besides, events like Violence against Women Awareness and Women and Leadership have provided platforms for discussions on gender-related challenges and the importance of female representation in leadership roles. The college also emphasizes the significance of health and well-being through initiatives such as World Breastfeeding Week and Women's Reproductive Health Rights programs. These activities not only educate participants about their rights but also encourage a supportive environment where women can thrive academically and personally.

#### **Curriculum and Co-Curricular Integration**

SGCAS has integrated gender sensitization and inclusivity into its curriculum and co-curricular activities. Courses that address social issues, including gender equality and women's empowerment, are offered as part of the academic program. This approach ensures that students engage with these critical topics from an early stage in their education. Also, the college encourages participation in various clubs and committees that promote social awareness, such as the National Service Scheme (NSS) and the Youth Red Cross (YRC). Through these platforms, students are not only educated about their rights and responsibilities as citizens but are also encouraged to participate in community service and outreach programs.

#### **Facilities Supporting Inclusivity**

SGCAS is committed to providing facilities that support an inclusive environment for all students. The campus is equipped with separate hostels for male and female students, ensuring safety and privacy. Also, the college has implemented measures to support students with disabilities, ensuring that all facilities are accessible and accommodating. The institution also promotes a safe and respectful campus culture through its Anti-Ragging and Anti-Sexual Harassment Policies.

#### **Community Engagement and Cultural Harmony**

SGCAS organizes various cultural events and celebrations that reflect the diversity of its student body. Events such as **Pongal**, **Deepavali**, and **International Women's Day** are celebrated with enthusiasm, fostering a sense of community and belonging among students from different backgrounds. These celebrations not only promote cultural awareness but also encourage students to appreciate and respect the traditions and values of their peers. The college also observes important national and international days, such as **National Girl Child Day**, which further reinforces its commitment to gender equity and social justice. By engaging students in these activities, SGCAS cultivates a culture of respect, tolerance,

and harmony.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 7.2 Best Practices

#### 7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### **Response:**

#### **Best Practice 1**

Title of Practice

Bridging Aspirations through Transformative Scholarship

The context that required the initiation of the practice

In the heart of Salem, Tamil Nadu, Sri Ganesh College of Arts & Science recognized a pressing need within its community. Many bright, ambitious students faced significant financial barriers to higher education, while others with exceptional talents in academics or sports lacked the support to fully realize their potential. The college administration observed that these circumstances were not only affecting individual aspirations but also impacting the overall educational landscape of the region. The socioeconomic diversity of Salem meant that a large portion of the student population came from economically weaker sections, often forcing them to prioritize immediate employment over higher education. Also, the rich sporting culture of Tamil Nadu was producing remarkable athletes who struggled to balance their athletic pursuits with academic commitments. SGCAS realized that addressing these challenges was crucial for fostering a more inclusive and dynamic educational environment.

#### Objectives of the practice

The Comprehensive Scholarship Initiative was conceived with several key objectives:

- 1. To make quality higher education accessible to students from all economic backgrounds.
- 2. To recognize and nurture academic excellence by rewarding top-performing students.
- 3. To support and develop sporting talent, contributing to the college's and region's athletic legacy.
- 4. To create a diverse and inclusive campus community that reflects the rich tapestry of Salem's society.
- 5. To reduce dropout rates and increase enrollment by alleviating financial burdens on students and their families.

#### The practice

In 2016, SGCAS launched its groundbreaking Comprehensive Scholarship Initiative, a multi-faceted program designed to address the diverse needs of its student body. This initiative encompasses three main components:

- 1. **Merit-Based Academic Scholarships**: Students who excel academically are eligible for scholarships ranging from 25% to 100% of their tuition fees. The exact percentage is determined based on their rank in qualifying examinations or consistent academic performance.
- 2. **Sports Excellence Scholarships**: Recognizing the importance of athletics in student development and college prestige, SGCAS offers specialized scholarships for outstanding athletes. These scholarships not only cover tuition fees but also provide access to state-of-the-art training facilities and expert coaching.
- 3. **Need-Based Financial Aid**: Students from economically weaker sections can apply for need-based scholarships, ensuring that financial constraints do not hinder their educational aspirations.

The implementation of this initiative has been methodical and far-reaching. A dedicated scholarship committee oversees the application and selection process, ensuring transparency and fairness. The college actively promotes these opportunities through community outreach programs, school visits, and digital media campaigns. The impact of this initiative has been profound. Since its inception in 2016, over 4,000 students have benefited from various scholarships. Each year, more than 50% of the newly enrolled students receive some form of financial support through this program.

In sports, the scholarship initiative has yielded remarkable results. SGCAS has produced 5 national-level kabaddi players and nurtures an average of 8 state-level and 40 university-level players across various sports annually. These achievements have not only boosted the college's reputation but have also inspired a culture of sports excellence within the institution. The academic landscape of SGCAS has also been transformed. The merit-based scholarships have attracted top-performing students, raising the overall academic standards of the college. This has created a virtuous cycle of excellence, with senior students mentoring and inspiring their juniors.

Perhaps most importantly, the initiative has fostered a diverse and inclusive campus environment. Students from various socioeconomic backgrounds now study together, breaking down social barriers and creating a microcosm of an equitable society.

#### **Best Practice 2**

Title of Practice

Fostering Educational Access through Free Transportation

The context that required the initiation of the practice

In 2004, Sri Ganesh College of Arts and Science (SGCAS) recognized a pressing need to enhance access to higher education for students from rural areas, particularly in Salem and its neighboring districts. Many aspiring students faced significant barriers, including transportation challenges and financial constraints, which hindered their ability to pursue education in urban settings. This situation was particularly acute for female students, whose families were often reluctant to allow them to travel for

education due to safety concerns. In response to these challenges, SGCAS initiated the Freeship program (Free Bus Service), a pioneering initiative aimed at providing free transportation to students, thereby facilitating their access to higher education.

#### Objectives of the practice

The primary objectives of the Free Bus Service initiative were to:

- 1. **Enhance Accessibility:** Ensure that students, especially those from economically disadvantaged backgrounds, could easily commute to the college without financial burden.
- 2. **Promote Gender Equality:** Encourage female students to pursue higher education by alleviating safety concerns related to transportation.
- 3. **Support Rural Education:** Create opportunities for students from rural areas to continue their education in a city-based environment, thus bridging the educational divide.
- 4. **Increase Enrollment Rates:** Boost overall student enrollment and retention rates at SGCAS by providing reliable transportation options.

#### The practice

Since its inception, the Free Bus Service has expanded significantly, now operating 25 buses covering various routes throughout Salem and nearby districts. This initiative has proven to be immensely successful, with over 95% of students utilizing the service. The program not only provides free transportation but also ensures a safe and secure travel experience for students, particularly for girls. Parents have expressed increased confidence in allowing their daughters to pursue higher education, knowing that they have safe transport options available. The impact of the Free Bus Service extends beyond mere transportation; it has fostered a supportive educational ecosystem. By facilitating easier access to the college, SGCAS has seen a notable increase in female enrollment, contributing to gender parity in higher education. The college has become a beacon of hope for many rural students, enabling them to aspire for academic excellence and professional success that might have otherwise been out of reach. Moreover, the Free Bus Service initiative aligns with SGCAS's broader mission of inclusivity and accessibility in education. The college actively promotes various co-curricular activities and skill development programs, ensuring that students not only receive academic knowledge but also gain valuable life skills. The Free Bus Service program is a testament to SGCAS's commitment to empowering students from all backgrounds, making it a model for other institutions in the region.

File Description	Document
Best practices as hosted on the Institutional website	View Document

#### 7.3 Institutional Distinctiveness

#### 7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### **Response:**

#### Green Initiatives of SGCAS for Sustainability – Addressing SDGs

Sri Ganesh College of Arts & Science, Salem demonstrates a strong commitment to sustainability that aligns closely with the United Nations Sustainable Development Goals (SDGs). SGCAS can be expanded as **Sustainable Green Campuses and Schools.** Through its various green initiatives, the college not only enhances its campus environment but also contributes to broader global efforts to achieve sustainability.

Below, we explore how SGCAS's practices relate to specific SDGs and their outcomes.

#### 1. Green Campus Initiative and SDG 15: Life on Land

SGCAS's Green Campus initiative is a cornerstone of its sustainability efforts, featuring a rich biodiversity that includes over 100 varieties of trees and herbs. This initiative directly supports **SDG 15**, which aims to protect, restore, and promote sustainable use of terrestrial ecosystems. By cultivating diverse flora, SGCAS enhances local wildlife habitats and contributes to ecological balance. The establishment of the Oxygen Park, with its strategically planted bamboo trees, significantly improves air quality on campus, aligning with the goal of promoting sustainable land use and combating desertification.

### 1. Bio-Building Concept and SDG 3: Good Health and Well-Being

The college's Bio-Building concept integrates plants into the interior spaces of its buildings, fostering a calming environment that enhances the well-being of students and faculty. This practice supports **SDG 3**, which focuses on ensuring healthy lives and promoting well-being for all at all ages. Improved indoor air quality reduces the need for artificial air purification systems, leading to lower energy consumption and healthier living conditions. The presence of greenery indoors not only beautifies the space but also contributes to mental health and productivity, essential components of a thriving educational environment.

#### 1. Renewable Energy Initiatives and SDG 7: Affordable and Clean Energy

SGCAS has installed solar lights and solar panels across its campus, significantly reducing reliance on conventional energy sources. This initiative aligns with **SDG 7**, which aims to ensure access to affordable, reliable, sustainable, and modern energy for all. The solar installations not only lower electricity costs but also decrease the college's carbon footprint, demonstrating a commitment to renewable energy solutions. By harnessing solar power, SGCAS sets an example for other institutions to follow in the transition towards sustainable energy practices.

#### 1. Energy Efficiency Measures and SDG 12: Responsible Consumption and Production

The implementation of energy-efficient technologies, such as motion sensors that automatically turn off lights and fans when not in use, illustrates SGCAS's commitment to **SDG 12**, which promotes sustainable consumption and production patterns. These measures lead to significant reductions in electricity consumption and operational costs. By optimizing energy use, the college not only saves money but also minimizes its environmental impact, showcasing how educational institutions can adopt

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responsible practices.

#### 1. Waste Reduction Strategies and SDG 12: Responsible Consumption and Production

SGCAS actively prohibits the use of plastic on campus, including plastic bags, which aligns with the waste reduction goals outlined in **SDG 12**. The college promotes the reuse of paper and encourages electronic communication to minimize paper waste. These efforts contribute to a circular economy by conserving resources and reducing landfill contributions. By fostering a culture of sustainability, SGCAS empowers students and staff to make environmentally conscious choices.

#### 1. Water Conservation Efforts and SDG 6: Clean Water and Sanitation

Rainwater harvesting is a critical component of SGCAS's sustainability strategy, with two units installed to collect and store rainwater for gardening and other non-potable uses. This practice supports **SDG 6**, which aims to ensure availability and sustainable management of water and sanitation for all. The college has maintained a reliable water supply for over two decades, even during times of scarcity, demonstrating effective water management practices. Additionally, automatic water taps and sensors help minimize water wastage, further enhancing water conservation efforts.

#### 1. Wastewater Treatment and SDG 6: Clean Water and Sanitation

The small water treatment plant on campus facilitates the reuse of treated wastewater for gardening, closing the loop on water usage. This initiative not only supports **SDG 6** but also exemplifies responsible management of water resources. By treating and reusing wastewater, SGCAS reduces its environmental impact while promoting sustainable practices that can be replicated by other institutions.

#### **Outcomes and Broader Impact**

The outcomes of SGCAS's sustainability initiatives are substantial. Financially, the college has realized significant savings through reduced energy and water consumption, as well as lower waste management costs. Environmentally, these practices contribute to a lower carbon footprint, enhanced biodiversity, and better resource conservation. For stakeholders—including students, faculty, and the local community—these efforts create a healthier and more sustainable learning environment. In a nut shell, our institution stands as an example of sustainability, demonstrating how educational institutions can align their practices with the United Nations Sustainable Development Goals. Through initiatives that promote biodiversity, renewable energy, waste reduction, and water conservation, SGCAS not only enhances its campus environment but also contributes to global sustainability efforts. By integrating these practices into its operations, the college sets a commendable example for others to follow, showcasing the potential for educational institutions to drive positive change in their communities and beyond.

File Description	Document
Appropriate web in the Institutional website	<u>View Document</u>

## 5. CONCLUSION

#### **Additional Information:**

SGCAS is on a strategic path to achieving Autonomous College status within the next five years, with the long-term goal of becoming a Deemed University within 15 years. This commitment to continuous improvement and academic excellence is reflected in its rigorous quality assurance processes and proactive approach to curriculum development. These unique features collectively position Sri Ganesh College of Arts & Science as a distinguished institution dedicated to fostering academic excellence, innovation, and holistic student development.

# **Concluding Remarks:**

Sri Ganesh College of Arts & Science (SGCAS) stands out among educational institutions for several unique features that enhance the learning experience and foster student development.

#### **Comprehensive Academic Portfolio**

SGCAS has evolved significantly since its inception in 2004, expanding from five core courses to a diverse array of 23 programs, including 17 undergraduate and 6 postgraduate courses. This broad academic portfolio caters to a wide range of interests and career aspirations, making it a versatile choice for students.

#### State-of-the-Art Infrastructure

The college boasts modern infrastructure, including LCD-equipped classrooms, fully computerized laboratories, and a comprehensive digital library. These facilities are designed to support innovative teaching methods and provide students with the tools they need for effective learning. The campus also features smart classrooms that enhance the educational experience through technology integration.

#### Focus on Research and Innovation

SGCAS emphasizes research and innovation, encouraging faculty and students to engage in scholarly activities. The institution aims to increase its research output significantly, with plans to secure patents and foster startups, thereby contributing to the knowledge economy.

#### **Holistic Development Programs**

The college prioritizes the holistic development of its students through various extracurricular activities. It offers a Fine Arts Club, sports facilities for multiple disciplines, and a range of cultural events. These initiatives promote teamwork, leadership, and personal growth, ensuring that students are well-rounded individuals.

#### **Strong Placement Support**

SGCAS has a dedicated placement cell that actively prepares students for the job market. The college conducts training sessions on communication skills, critical reasoning, and interview preparation, ensuring that graduates are equipped to excel in their chosen fields. The commitment to securing promising job opportunities sets

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SGCAS apart from many other institutions.

# **Community Engagement**

The institution encourages students to participate in community service and social responsibility initiatives. Through various clubs and activities, students are motivated to contribute positively to society, fostering a sense of responsibility and empathy.